

**SHAWBURY PARISH COUNCIL  
DRAFT MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON TUESDAY NOVEMBER 8<sup>th</sup>. 2022 at 7.00pm.**

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**Public Session:**

There were three members of the public present with two seeking further information and advice about the planning application being considered for a barn conversion at Pool House, Edgebolton. The third person was a representative from Shawbury football club expressing sincere thanks to the Council for the grants being made towards the development of the new sports ground.

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**Present:**

Mr. B. Lyon (Chairman).

Mr. A. Brown.

Mr. A. Foster.

Mr. M. Roberts.

Mrs. J. Herbert.

Mr. R. Pinches.

Mr. P. Sharp.

Mr. K. Pickering.

Ms. S. McIntosh.

**In Attendance:**

Shropshire Councillor S. Jones.

Warrant Officer M. Lingham (RAF Shawbury).

The Parish Clerk.

**22/100 Apologies:**

Apologies were received from Councillor C. Kirkup.

**22/101 Resignation of Councillor John Kennedy.**

The Chairman confirmed with regret that John had resigned from his seat on the Council having served for about twenty years and been Chairman for two periods. His knowledge, expertise and willingness to become involved in all aspects of Council business and activities will be greatly missed.

Council Members asked the Clerk to write to John expressing gratitude for his service.

An advertisement has been placed for a replacement Councillor.

**22/102 Disclosure of Personal or Prejudicial Interests.**

Councillor R. Pinches declared an interest in Agenda Item 10(a)

**22/103 Minutes of Meeting held on October 11<sup>th</sup>. 2022.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**22/104 Matters Arising.**

**(a) Shawbury United Sports and Recreation Centre:**

A statement had been received from Shawbury United F.C.'s Chairman and Treasurer indicating that the Committee had sufficient funds to complete the development of the site, as detailed in the approved planning application and within the time limits set by the land owner and there was unanimous agreement from Members to pass on the promised grants totalling £37,000.00.

Twenty seven thousand pounds was from CIL (Neighbourhood) Funds and ten thousand from the Housing Association, following the housing developments at The Oaklands and Chantry Close.

**(b) Burial Ground – fencing.**

Councillor P. Sharp stated that he contacted three companies regarding the erection of replacement fencing but only Telford Site Services had provided a quotation and this was the company that had erected the metal fence between the burial ground and the field. They had quoted £2,806.55 (+VAT) and this was unanimously accepted by Members.

(c) Recreation Ground – change of name:

The Clerk confirmed he had written to the relevant Government Department and Mr. Michael Watney for approval from the Diocese for consideration of the name change. Currently there was no National policy regarding the use of the late Queen’s title and Mr. Watney yet to respond.

(d) Parish Paths notices:

Councillor M. Roberts reported that there had been no further contact from Shropshire Council and no notices had been erected.

(e) Allotment – refund of fees:

The Clerk stated that there had been a mis-conception over the invoices and a refund of £480.00 had been received.

(f) Picnic Table in the Moat area:

Councillor P. Sharp had reported that the table had been completely vandalised and with the permission of the Chairman the materials had been removed and the site cleared. It was unanimously agreed that the bench should not be replaced.

(g) Council Notice Board and gardening tools.

Councillor John Kennedy had taken responsibility for these items and the Clerk confirmed that Councillor J. Herbert had offered to look after the notice board and Councillor K. Pickering was going to house the tools for use in the burial ground.

It was agreed that Councillor Herbert could carry out a repair to the board.

(h) Community Speed Watch 22/75(c).

It was noted that Mark Booth (Safer Road Partnership) had met with Mr Nick Claxton and other volunteers on October 20<sup>th</sup>. to give an outline of the regulations and confirm areas where speed checks could be carried out. A training session for all the volunteers will be held later in the Village Hall.

(i) Environmental Maintenance project.

JST Services had made a splendid start on clearing the footpath alongside Wem Road.

**22/105 Correspondence.**

Members considered the attached list of correspondence received by the Clerk since the last meeting and forwarded to Members, noting that where necessary appropriate actions had been taken or responses made.

**22/106 Accounts for Payment and Financial Statement.**(a) Payment of the following accounts was approved:

Mr. J. Wilson	Salary (Nov.)	£622.67
Mr. J. Wilson	Expenses (Oct.)	£57.58
Inland Revenue	PAYE (Nov.)	£158.88
Mr. M. Varndell	Collection & disposal of litter (Oct.)	£450.00
JST Services	Clearing brier and scrub in The Glebe	£45.00
JST Services	Digging out and clearing ditches in The Glebe	£600.00
Sports & Recreation Centre	Grant (Community Infrastructure Levy)	£27,000.00
	Grant (Chantry Close Development)	£10,000.00
Skip Hire Ltd.	Waste Removal	£84.48
JST Services	Removal and disposal of picnic bench	£150.00
JST Services	Clearing footpath and waste disposal	£390.00
JST Services	Glebe/Moat clearance and removal of waste - use of digger and attachments; land rover etc.	£600.00
Information Commissioner	Annual Fee (S/O)	£35.00
Shawbury Gardening Club	Grant towards cost of Memorial for Queen’s Jubilee	£50.00

(b) The financial statement for November was tabled and approved.

**22/107 Exchange of Information.**(a) Agenda Items for next meeting.

Budget consideration.

(b) Issues Needing Urgent Attention:(i) Highways

Councillor A. Foster asked if there was any indication of plans to repair potholes. He was advised to report outstanding problems to Shropshire Council on 'Fix My Street', which appeared to be the quickest way to get action.

(ii) Streetlights:

Clerk reported that he had received one complaint about the new timing of the lights and it was agreed to continue to review the new system.

(iii) Other Reports.

No issues raised.

**22/108 Reports from:****(a) Police:**Incidents recorded in September:

Violence/Sexual – 4 (Wytheford Road, Coppice Close, Church Close and Leasowes Park).

Vehicle Crime -1 (Coppice Close).

Theft – 1 (Muckleton Road).

Other Crime – 1 (Hazeldine Crescent).

**(b) RAF Shawbury:**Warrant Officer Matt Lingham reported that:

(a) HiViz Vests could be obtained from the camp by horse riders and it was recommended that these should be worn to enable helicopter pilots to see them more clearly when undertaking low flying exercises.

(b) Copies of the Aries Magazine were now available for distribution.

(c) Arrangements were in hand to provide assistance with transport to the Christmas Lunch being provided for those aged over seventy five.

(d) The base were always willing to try and provide volunteer assistance with small community projects.

**(c) Shropshire Council:**Shropshire Councillor Simon Jones reported that:

(a) Shropshire Council had been informed that arrangements were being made to make conversions at the Lion Hotel in Shrewsbury to enable displaced immigrants to be housed there. There would be a need to seek planning approval before this could be activated.

(b) There had been no response from the Government regarding the future funding of local bus services.

(c) Discussions were still taking place regarding the Shropshire Housing Plan.

(d) The restrictions on raising Council Tax in the next financial year had been lifted but any increased income would be mean less Government support.

**22/109 Planning Applications:**A. The following applications had been received:

1. Pool House, Muckleton Road, Edgebolton – Application for prior approval for change of use from agriculture to two residential properties (22/04814/PMBPA). *No objections raised.*

2. Park House, Shawbury - Anaerobic Digestion Plant – erection of a tower for storage of digestate (22/04934/FUL). *No objections raised.*

B. The following application had been approved by Shropshire Council:

The Old School, Mytton Lane, Shawbury - crown reduction on sycamore trees (22/04086/TPO)

**22/110 Committee and Other Reports.****SALC Area Committee:**

Councillor M. Roberts confirmed the details of a written report of the meeting held on October 17<sup>th</sup>. which had been forwarded to Members.

**22/111 Budget 2023-2024.**

It was noted that the Chairman; Vice Chairman and Clerk would be preparing a draft budget for consideration at the December meeting. Suggestions and comments would be welcome but he felt that there should be no increase in next year's precept.

Councillor Paul Sharp suggested that consideration should be given to provide finance for the erection of a suitable building for housing Council tools.

**22/112 Press Matters.**

Clerk to produce a brief report.

**22/113 Date of Next Council Meeting:**

It was noted that the Hall was being used for a Carol Concert on December 13<sup>th</sup>. and after discussion it was decided to cancel the Council meeting and hold the next one on January 10<sup>th</sup>. 2023 at 7.00pm.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)** **Date:** \_\_\_\_\_

**Correspondence received by the Clerk since the October meeting.**

John Campion – Newsletter.

Julie Bramford – Police Charter Meeting – minutes.

Dianne Dorrell – News in Brief.

Nicole Beddall – Allotment Fee.

NALC – CEO's Bulletin.

Parish Newsletter.

Resident – streetlight timing.

Cllr. K. Pickering – Repairs to Park Avenue/Church Close junction.

Cllr. P. Sharp – Picnic bench.

Diane Ross – A53/Mytton dangers.

Royal Name Mail Box.

West Midland Police – Fraud Advice.

ALC – Legal Up-date.

Shelly Davies – Helicopter Noise Liaison Committee meeting.

ALC – DLUHC Funding Review.

NALC – CEO.s Newsletter.

Jane Pemberton – Parking for Carol Concert.

Cllr. P. Sharp – Quote for burial ground fencing.

Shelly Davies – Helicopter Noise Liaison meeting.

Melanie Holland – Shropshire Council's draft tenancy consultation.